

Date

I am writing this letter on behalf of _____, who is/are the parent(s) of _____, a child who has passed away. The child was born on _____ and died on _____.

The parent(s) has/have expressed desire to apply for financial assistance from your foundation related to their post-loss expenses and this letter is to verify their child's loss.

Should you need further information, feel free to contact me.

Sincerely,