

Date

I am writing this letter on behalf of _____, who is/are the parent(s) of _____, a child who is in our Infant Special Care Unit (ISCU) at Evanston Hospital. The child was born on _____ and was admitted to the ISCU. He/she is expected to stay in the ISCU until _____.

The parent(s) has/have expressed desire to apply for financial assistance from your foundation related to their child's ISCU stay and this letter is to verify the child's status as a patient.

Should you need further information, feel free to contact me.

Sincerely,